



BOYS & GIRLS CLUB
OF MOORPARK & SIMI VALLEY

2024-2025 School Year

Moorpark After School Program Pre-Registration

Complete this form to pre-enroll your child(ren) in our after school program for the 2024-2025 school year.

**Prices are subject to change. Membership & fees must be up to date to pre-register. (\$25 annual membership is based upon the calendar year.)*

- Please check this box if you are eligible for FREE or Reduced lunch, and therefore eligible for the Extended Learning Opportunity Programs Benefits (ELO-P)

Please check the box for the program that you are registering for:

(Prices subject to change)

Arroyo West:

- AM Before School Program: **\$99/month**
- PM After School Program: **\$120/month** (Grades 1-5)
- PM After School Program: **\$199/month** (TK/Kindergarten)

Campus Canyon:

- AM Before School Program: **\$99/month**
- PM After School Program: **\$199/month** (TK/Kindergarten)
- PM ASES After School Program (ACE): **No Fee with Attendance Requirements** (Grades 1 – 6)

Mountain Meadows:

- PM After School Program: **\$120/month** (Grades 1-5)
- PM After School Program: **\$199/month** (TK/Kindergarten)

Moorpark Clubhouse:

- PM After School Program: **\$120/month** (Grades 1-5)
- PM After School Program: **\$199/month** (TK/Kinder)
***WALNUT CANYON- BGC Staff meet and walk members to Club**
- PM After School Program/**VAN TRANSPORTATION**(SERVING FLORY & PEACH HILL)
 - \$160/month** (Grades 1-5)
 - \$249/month** (Kindergarten*)***No TK option at this time**

Chaparral Middle School:

- PM After School Program: **\$50**

Mesa Verde Middle School:

- PM After School Program: **\$50**

Please complete both sides and return one form per child:



BOYS & GIRLS CLUB
OF MOORPARK & SIMI VALLEY

CHILD'S NAME _____ SCHOOL: _____ Grade '24-25: _____

Parent/Guardian Name: _____ Date: _____

Contact Phone Number: _____ Email: _____

PARENT AGREEMENT & UNDERSTANDING

By signing below, you agree to the after school terms of enrollment.

I give permission to the Boys & Girls Club of Moorpark & Simi Valley to access my child's school files including but not limited to test scores, school attendance and special needs. A current Membership Application must be on file for students to participate in this program. All memberships expire on December 31, 2025.

____ I have read (and agree to) the after school program policies.

Parent/Guardian Signature: _____ Date: _____

Staff use only:

Wait list: Yes No

Current Membership: Yes No

Date received: _____ Staff Initials: _____



BOYS & GIRLS CLUB
OF MOORPARK & SIMI VALLEY

2024-2025 School Year – Moorpark After School Program Policies

Pre-Registration does not guarantee enrollment.

There are a limited number of spaces available at each site location. Grade level spots, previous enrollment (including consistent attendance), academic need, and family need will all be considered along with the date the application is turned in.

The Boys & Girls Club of Moorpark & Simi Valley currently offers before and after school programs at six site locations in the city of Moorpark. These locations include: Arroyo West, Campus Canyon, Moorpark Clubhouse, Mountain Meadows, Chaparral MS and Mesa Verde MS. Hours of operation, fees and program requirements vary by site.

Arroyo West- Before School Program: starts at 7:00 am

After School Program: School Dismissal – 6:00 pm

Campus Canyon- Before School Program: starts at 7:00 am

After School Program: School Dismissal – 6:00 pm

Moorpark Clubhouse After School Program: School Dismissal – 6:00 pm

Mountain Meadows After School Program: School Dismissal – 6:00 pm

Chaparral MS After School Program: School Dismissal – 6:00 pm

Mesa Verde MS After School Program: School Dismissal – 6:00 pm

Fees & Payments: After school **payments are due on the 1st of every month.** A \$10.00 late fee applies for any payments made after the 7th of the month. All program participants must have current membership on file (\$25 per calendar year.) Payments can be made at all site locations (cash or check) or at the Admin Office (805) 529-1140. Credit card payments by phone are also accepted

Late Fees: A fee of \$1.00 per minute will be assessed after five minutes (6:05 pm) after program hours. Payment is due upon member pick up.

Scholarships: Scholarships are available for qualified participants. Application available upon request.

Van Transportation: If your child is enrolled in Van Transportation, a separate Van Pick-up Form must be completed, in addition to membership.

Questions? Please contact Maria Ceja, at (805) 529-1140 x 202.



BOYS & GIRLS CLUB
OF MOORPARK & SIMI VALLEY

The Boys & Girls Club of Moorpark & Simi Valley's afterschool programs are led by trained program professionals. All employees are pre-screened and complete a fingerprint and background check, in addition to extensive training in youth development. All site locations have first aid/CPR/AED certified staff.

The objective of our after school programs is to provide safe and educationally enriching activities for youth during non school hours. Our activities are designed to enhance the school's core curriculum and help students perform at grade level. The Club works with Moorpark Unified School District to broaden the base of support for education in a safe, constructive environment. Students participate in planned, educational based activities as well as structured, outdoor/fitness activities and only have "free-choice activities" at the end of the day during check-out time. Students also participate in Boys & Girls Clubs of America (BGCA) National programs as well as localized, school-based after school enrichment programs and activities.

Attendance

Out of school time programs are essential to boosting student academics and increasing social capital in youth, by providing opportunities to develop friendships with peers and adults, opening doors to new experiences, and increasing social emotional learning. All Club members must attend at least three days per week. We encourage members to attend all days, as we have many fun and exciting programs for your child to participate in. Sites with a waiting list may fill your child's spot should attendance drop below three days per week.

Snacks

A daily healthy snack is provided to all members. You may send additional snacks if your child is on a restricted diet or is allergic to specific foods. The Club does not provide any nut-based snacks. Please indicate on your child's registration form if he/she has any food or non-food allergies.

Triple Play

Members participate in BGCA's national fitness program, Triple Play prior to homework each day. Club members will stretch, play games, exercise and have fun!

Homework (Power Hour)

"Power Hour", homework assistance occurs every day after school. This is a great time for our members to get a head start on Homework where our Staff are available to assist with assignments and check for accuracy. If you would like your child to complete their homework daily or are in need of extra assistance, please let our front counter staff know and we will be glad to assist!

Enrichment Clubs

Friday enrichment clubs give our members an opportunity to select a program of their interest. Members can select to participate in a variety of options that rotate every six weeks. Options include Boys & Girls Club of America's national programs along with a number of locally developed programs such as Leadership Club, Journalism Club, and STEAM activities.

Member Behavior Expectations

All Site locations follow the same guidelines and behavior policies as the regular school day at each school. Please refer to your child's school handbook. This includes, but is not limited to dress code, code of ethics, cell phones, safety rules, etc.



BOYS & GIRLS CLUB
OF MOORPARK & SIMI VALLEY

In addition to the school guidelines, members are expected to:

1. Be Safe (stay with the group, walk)
2. Be Respectful (Walk through the halls quietly)
3. Be Responsible (Pay attention to where your group is going)
4. Make Good Choices (Keep your hands and feet to yourself)

Minor incidents are documented if a student is removed from his/her group. Parents/Guardians will be notified and may result in a member being sent home and potentially suspended.

The Club additionally has a “hands-off” policy, and any incidents including fighting (hitting, kicking etc.) will result in a two day suspension from the program. Additional zero tolerance incidents include: biting, spitting, racial/homophobic slurs, leaving campus without permission, possessing weapons or drugs. These incidents result in automatic suspension. **After three (3) suspensions of any kind, a student will be expelled from the Boys & Girls Club.**

Bully-Free Zone

All Site locations are “bully-free” zones! We work hard to ensure that each Club member has a positive, fun experience and our Staff will listen and respond to any type of bullying. Inappropriate behavior and language is not tolerated. Please notify your child’s Site Coordinator if you have any incidents or concerns.

Medication

All medication must be stored in a locked location and require an “Authorization to Administer Medication” form completed. Please see your child’s Site Coordinator.

Toys, Electronics & Trading Cards

The Club is not responsible for lost, stolen or damaged toys, electronics or trading cards. Please leave these at home.

Van Transportation

Our van transportation program provides safe and reliable transportation from participating elementary schools to our Clubhouses in Moorpark (200 Casey Road), serving Peach Hill and Flory schools in Moorpark. Members must be registered for the transportation program. Spaces fill quickly and are available on a first-come first-served basis.



BOYS & GIRLS CLUB
OF MOORPARK & SIMI VALLEY

AFTER SCHOOL VAN TRANSPORTATION

SCHOOL: _____ GRADE in the Fall: _____ ROOM #: _____

DISMISSAL TIME: _____ START DATE: _____ BIRTHDATE: ____/____/____ CURRENT AGE: ____

DAYS REQUIRING PICK UP (PLEASE CIRCLE) M T W TH F

CHILD'S FULL NAME: _____

FIRST

MIDDLE

LAST

PARENT/GUARDIAN #1 NAME: _____ RELATIONSHIP TO MEMBER: _____

PHONE (Home): _____ PHONE (Cell): _____

PARENT/GUARDIAN #2 NAME: _____ RELATIONSHIP TO MEMBER: _____

PHONE (Home): _____ PHONE (Cell): _____

I, hereby give my son/daughter/charge, permission to participate in the Boys & Girls Club after school transportation program. In the event of an emergency, and I cannot be reached, I give permission to the Boys & Girls Club of Moorpark & Simi Valley, and I/or its agents, to obtain whatever medical assistance is necessary at my expense.

I, _____ being parent, guardian or other person entitled to legal custody of _____, a minor child, do hereby authorize the Boys & Girls Club of Moorpark & Simi Valley, into whose care I have entrusted said minor child to any x-ray, examination, anesthetic, medical or surgical diagnosis or treatment and hospital care to be rendered to said minor child under the general or special supervision and under the advice of a physician and surgeon licensed under the anesthetic, dental or surgical diagnosis or treatment and hospital care to be rendered to said minor by a dentist licensed under the provisions of the Dental Practice Act.

PARENT OR GUARDIAN SIGNATURE: _____

DOCTOR: _____ PHONE: _____

INSURANCE CO: _____ POLICY NUMBER: _____

Office Use Receipt #: _____



BOYS & GIRLS CLUB
OF MOORPARK & SIMI VALLEY

Van Transportation Rules & Regulations

Please be aware that it is the goal of the Boys & Girls Club of Moorpark & Simi Valley to provide the highest quality of service to you and your family for the lowest cost possible. Please help us to do so by reading and understanding the following:

Initials:

- _____ Fees are due and payable on the 1st of the month, no later than the 5th. If not paid by the 5th, your account will be charged a \$25.00 late fee and services will be suspended until outstanding fees are paid.
- _____ If you choose to discontinue van service, a 2-week written drop notice is required in advance, and must be turned in to an office staff member at the front counter of the Club. **If a 2-week advance notice is not given, you are responsible for payment of 2 weeks.**
- _____ Please notify the Club no later than 11:00 AM if your child will not be requiring a van pick up.
- _____ The Boys & Girls Club vans will wait approximately 7 minutes after dismissal time when picking up. Members must wait in a school designated area for van pick-up, immediately after school dismissal. **If your child is not in the van during that time frame, they will not be transported to the Club.** Members will need to go to the school office to notify the Club.
- _____ There is a charged fee of \$25 for van return pick-ups.
- _____ If your child is absent from the van and you have not notified the Club of his/her absence, you will receive a follow-up call. These calls are made between 3:30 P.M. and 5:00 P.M.
- _____ Our goal is to pick up members in a timely manner. We get to each school within 30 minutes of dismissal. Please be aware that the school may not provide supervision for the duration of your child's wait.
- _____ Please be aware that your child's wait time may vary due to early dismissal, conference schedules, etc. Your child must remain in the designated area in order not to miss the van.
- _____ The safety of all Club members is our top priority. Any disciplinary issues with your child during the transportation time, may result in a non-refundable suspension of van service.

I have read, understand, and agree to the Van Transportation Rules and Regulations of the Boys & Girls Club of Moorpark & Simi Valley.

Member Name: _____

Parent Guardian Name: _____

Parent Guardian Signature: _____

Date: _____

For Office Use Only

Processed by _____

Receipt # _____

Membership Paid: Y / N

Notes:



After School Education and Safety (ASES) 2024-2025 Registration: CAMPUS CANYON

MEMBER INFORMATION:

Name: _____ Gender: _____ Grade: _____ Last
First M.I.

PROGRAM HOURS CRITERIA:

Students are expected to attend a minimum of 15 hours per week to maintain eligibility in the ASES program.

Early Release / Excused Absences:

Early pick up is allowed for the following reasons:

- When your child has a documented medical reason (such as: doctor, dentist, counseling, etc)
- Is sick (ill or has a family emergency)
- Is participating in a parallel program (such as: organized sports practice, dance, religious class, etc.).
- Is participating in a school or family event.
- Other: There may be other circumstances such as adverse weather conditions, that occur during program time that may affect the safety of your child or other program participants. In such cases, please notify the Site Coordinator & provide a note detailing the reason your child is being picked up early from the after-school program.

Please remember that regular attendance is critical to the positive growth of all program participants. Your Site Coordinator will assist you in monitoring weekly attendance. Unexcused absences may lead to dismissal from the ASES program.

Please be sure to communicate planned absences or early release with your Site Coordinator ahead of time. Written documentation will be collected. A Parent note may be collected at time of pick up.

Parent or Legal Guardian Signature: _____ **Date:** _____

PARENT AGREEMENT:

The ASES After School Program runs daily from school dismissal until 6:00 p.m. Regular attendance of 15 hours per week is expected to meet the attendance criteria.

If I have an "Excused Absence," I will notify the Site Coordinator within 48 Hours. **Please initial here** _____

Daily check-out time begins three hours after school dismissal and ends at 6:00 p.m. All Children in the program must be signed out daily. I will sign out my child on a daily basis. **Please initial here** _____

I understand that if the After School Program staff cannot reach a designated parent/guardian or authorized person to pick up your child by 7:00 p.m., children will be turned over to the local Police Department for their safety.

Please initial here _____

I understand that participation in the After School Program is a privilege. Disruptive, disrespectful or other inappropriate behavior is the reason for disciplinary action. Continuous behavioral issues may result in your child's removal from the program. Please discuss concerns with the Site Coordinator. My child will follow all program rules.

Please Initial here _____

I have read and understood all of the above information. I agree to meet all of the ASES program requirements and policies to maintain eligibility in the ASES after school program.

Parent or Legal Guardian Signature: _____ **Date:** _____

The Moorpark Unified School District is proud to provide this comprehensive after school program that offers a wide range of educational, recreation and enrichment opportunities, in affiliation with the Boys & Girls Club of Moorpark & Simi Valley, which complies with the ASES funded requirements and (ASES) of; California Department of Education.

Updated 04/22/2024