



**BOYS & GIRLS CLUB
OF MOORPARK & SIMI VALLEY**

2025 - 2026 School Year Program Information

Thank you for your interest in the Boys & Girls Club as an after-school enrichment program for your child. We also have programs during winter, spring breaks and in-service days. Activities include homework help, STEAM, social emotional learning (SEL), arts, healthy choices, leadership, and much more. The Club provides a safe, affordable place for kids to thrive, with caring, professional staff. All staff are pre-screened and complete fingerprint and background checks. They also receive extensive training in youth development. All site locations have first aid/CPR/AED-certified staff.

The objective of our after-school programs is to provide safe and educationally enriching activities for youth during non-school hours. Our activities are designed to enhance the school's core curriculum and help students perform at grade level. The Club works with Simi Valley Unified School District to broaden the base of support for education in a safe, constructive environment. Students participate in planned, education-based activities as well as structured, outdoor/fitness activities, and only have "free-choice activities" at the end of the day during check-out time. Students also participate in Boys & Girls Clubs of America (BGCA) National programs as well as localized, school-based after-school enrichment programs and activities.

Payments: All payments are due on the 1st of the month. A special discount is available if paid by the 25th of the prior month. All program participants must have current membership on file (\$25 per calendar year.) Payments can be made at the Admin Office at the Simi Valley Clubhouse (805) 527-4437. Credit card payments by phone are also accepted.

Late Pick-up Fees: All Club sites close at 6:00 pm. Due to the cost of staffing, a fee of \$1.00 per minute will be assessed five minutes after closing (6:05 pm).

Scholarships: Scholarships are available for qualified participants. Applications are available upon request.

Van Transportation: Van transportation is available from most of Simi Valley Schools (No pick up available for Wood Ranch, Madera or Knolls). Spaces fill quickly and are available on a first-come first-served basis. If such transportation is needed, please complete a Van Transportation Form.

Medication: Should your child need medications while attending the Club, an "Authorization to Administer Medication" form must be completed and all medications must be in the original bottle/s. All medications are stored in a locked location. Please see your child's Site Coordinator.

Snacks: A daily healthy snack is provided to all members. The Club does not provide any nut-based snacks. Please indicate on your child's registration form if he/she has any food or non-food allergies.

Triple Play

Members participate in BGCA's national fitness program, Triple Play prior to homework each day. Club members will stretch, play games, exercise and have fun!

Homework (Power Hour)

"Power Hour", homework assistance occurs every day after school. This is a great time for our members to get a head start on Homework where our Staff are available to assist with assignments and check for accuracy. If you would like your child to complete their homework daily or are in need of extra assistance, please let our front counter staff know and we will be glad to assist!

Enrichment Clubs

Friday enrichment clubs give our members an opportunity to select a program of their interest. Members can select to participate in a variety of options that rotate every six weeks. Options include Boys & Girls Club of America's national programs along with a number of locally developed programs such as Leadership Club, Journalism Club, and STEAM activities. **Bully-Free Zone:** All Site locations are "bully-free" zones. We work hard to ensure that each Club member has a positive, fun experience and our Staff will listen and respond to any type of bullying. Inappropriate behavior and language is not tolerated. Please notify your child's Site Coordinator if you have any incidents or concerns.

Valuables (Cell phones, Toys, Trading Cards, etc.): The Club is not responsible for lost or stolen items that are brought to the Club. We encourage them to leave such items at home.

Parent Handbook: Parent Handbooks are available on our website and at each location. This has more information on our organization and our policies. We ask that parents review this for important information.

Member Behavior Expectations

All Site locations follow the same guidelines and behavior policies as the regular school day at each school. Please refer to your child's school handbook. This includes, but is not limited to dress code, code of ethics, cell phones, safety rules, etc.

In addition to the school guidelines, members are expected to:

1. Be Safe (stay with the group, walk)
2. Be Respectful (Walk through the halls quietly)
3. Be Responsible (Pay attention to where your group is going)
4. Make Good Choices (Keep your hands and feet to yourself)

Minor incidents are documented if a student is removed from his/her group. Parents/Guardians will be notified and may result in a member being sent home and potentially suspended.

The Club additionally has a "hands-off" policy, and any incidents including fighting (hitting, kicking etc.) will result in a two day suspension from the program. Additional zero tolerance incidents include: biting, spitting, racial/homophobic slurs, leaving campus without permission, possessing weapons or drugs. These incidents result in automatic suspension. **After three (3) suspensions of any kind, a student will be expelled from the Boys & Girls Club.**

CHILD'S NAME _____ SCHOOL: _____ Grade: _____

Parent/Guardian Name: _____ Date: _____

Contact Phone Number: _____ Email: _____

PARENT AGREEMENT & UNDERSTANDING

By signing below, you agree to the after-school terms of enrollment.

I give permission to the Boys & Girls Club of Moorpark & Simi Valley to access my child's school files including but not limited to test scores, school attendance and special needs. A current Membership Application must be on file for students to participate in this program. All memberships expire on December 31, 2025.

_____ I have read (and agree to) the after-school program policies.

Parent/Guardian Signature: _____ Date: _____



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2025-2026 School Year Program Registration

Please complete this form to enroll your child(ren) in our after school program for the 2025-26 school year. This form, along with the parent agreement form, transportation form (if needed), and payment completes the registration process. Membership & fees must be up to date to register. (\$25 annual membership is based upon the calendar year.) Enrollment is on a first come first serve basis.

CHILD'S NAME _____ SCHOOL: _____ Grade: _____

Parent/Guardian Name: _____ Date: _____

Contact Phone Number: _____ Email: _____

☐ Please check this box if you are eligible for FREE or Reduced lunch, and therefore eligible for the Expanded Learning Opportunity Program Benefits (ELO-P)

- ☐ After School Program Fee: _____
- _____ After School Program (Kinder only): \$365/mo
\$340 Special Discount (if paid by the 25th of the prior month)
 - _____ After School Program (Grades 1-5): \$320/mo
\$295 Special Discount (if paid by the 25th of the previous month)
 - _____ After School Program (Grades 6-12): \$175/mo
\$150 Special Discount (if paid by the 25th of the previous month)
 - _____ After School Program "Drop in / No Transportation" (Grades TK-K): \$215/mo
\$190 Special Discount (if paid by the 25th of the previous month)
 - _____ After School Program "Drop in / No Transportation" (Grades 1-12): \$170/mo
\$145 Special Discount (if paid by the 25th of the previous month)

*Prices are subject to change

Please complete one form per child:



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PARENT AGREEMENT FORM

I, _____, the parent of _____, understand the policies and procedures of the Boys & Girls Club of Moorpark & Simi Valley in accordance, but not limited to, the following listed below:

Initials:

_____ For my child's safety, I understand that I and all contacts on my child's membership application, will be required to show proper identification to pick up my son/daughter. Members will not be released to any person(s) who do not have written authorization on file.

_____ Late Pick-up Fee - All Club sites close at 6:00 pm. Due to the cost of staffing, a fee of \$1.00 per minute will be assessed five minutes after closing (6:05 pm).

_____ I understand that my child may be selected to participate in various local walking field trips and I give my permission for my child to participate in such events. This includes, but is not limited to, walking trips to the park for lunch time and special events activities.

_____ I understand all payments are to be paid no later than the 1st of the month. All field trip sign ups are on a first-come, first-served basis and are confirmed with payment. Payment should be received no later than **two business** days prior to the field trip or interest club (i.e. dance, glee, etc.).

_____ Split households: Full payment must be made at time of registration. No partial payments accepted on any fees applied. This includes monthly payments.

_____ I understand that any request for a credit or refund request must be received 5 business days in advance, by the Admin Office. Refunds or credits due to sick days are not available.

_____ Returned Check Fee - A fee of \$25.00 will be charged for any returned check. Additional occurrences may result in no longer accepting payment in check form.

_____ I understand the BGC Parent Handbook is available to me on the Club website and at all Club Sites. I further understand that it is my responsibility to be familiar with its contents, and abide by the program requirements and parent responsibilities outlined in it.

_____ I understand that the Club works closely with the Simi Valley Unified School District to maximize the impact of Club programs. To best serve my son/daughter, I give my permission to the Simi Valley Unified School District to share information on my child including but not limited to report cards, school attendance and special needs.

I acknowledge that I have read & agreed to the above policies.

Parent's Name (print): _____

Date: _____

Parent's Signature: _____

For Office Use Only
Processed by _____

Notes: _____



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AFTER-SCHOOL VAN TRANSPORTATION

SCHOOL: _____ GRADE in the Fall: _____ ROOM #: _____

DISMISSAL TIME: _____ START DATE: _____ BIRTHDATE: ____/____/____ CURRENT AGE: ____

DAYS REQUIRING PICK UP (PLEASE CIRCLE) M T W TH F

CHILD'S FULL NAME: _____
FIRST MIDDLE LAST

PARENT/GUARDIAN #1 NAME: _____ RELATIONSHIP TO MEMBER: _____

PHONE (Home): _____ PHONE (Cell): _____

PARENT/GUARDIAN #2 NAME: _____ RELATIONSHIP TO MEMBER: _____

PHONE (Home): _____ PHONE (Cell): _____

I, hereby give my son/daughter/charge, permission to participate in the Boys & Girls Club after school transportation program. In the event of an emergency, and I cannot be reached, I give permission to the Boys & Girls Club of Moorpark & Simi Valley, and I/or its agents, to obtain whatever medical assistance is necessary at my expense.

I, _____ being parent, guardian or other person entitled to legal custody of _____, a minor child, do hereby authorize the Boys & Girls Club of Moorpark & Simi Valley, into whose care I have entrusted said minor child to any x-ray, examination, anesthetic, medical or surgical diagnosis or treatment and hospital care to be rendered to said minor child under the general or special supervision and under the advice of a physician and surgeon licensed under the anesthetic, dental or surgical diagnosis or treatment and hospital care to be rendered to said minor by a dentist licensed under the provisions of the Dental Practice Act.

PARENT OR GUARDIAN SIGNATURE: _____

DOCTOR: _____ PHONE: _____

INSURANCE CO: _____ POLICY NUMBER: _____

VAN TRANSPORTATION POLICIES

Please be aware that it is the goal of the Boys & Girls Club of Moorpark & Simi Valley to provide the highest quality of service to you and your family for the lowest cost possible. Safety is our #1 priority. All of our vehicles are inspected regularly and certified by the California Highway Patrol. All drivers are also trained and certified. Please read and initial the following:

Initials:

- _____ The Boys & Girls Club vans will meet your child immediately after school at a designated location. The driver will wait approximately 7 minutes after dismissal time when picking up. Please encourage your son/daughter to go directly to the van location. Should your child miss the van, they should go to the school office to notify the Club. We will make every effort to come back, however, there will be a \$25 fee for return pick-ups.
- _____ Please notify the Club no later than 11:00 AM if your child will not be requiring a van pick up that day.
- _____ If your child is absent from the van and you have not notified the Club of his/her absence, you will receive a follow-up call. These calls are made between 3:30 P.M. and 5:00 P.M.
- _____ Our goal is to pick up all members in a timely manner. Wait times may vary due to early dismissal, conference schedules, etc. Your child must remain in the designated area in order not to miss the van.
- _____ The safety of all Club members is our top priority. Any disciplinary issues with your child during the transportation time, may result in a non-refundable suspension of van service.
- _____ Should you choose to discontinue van service, please provide a two week written drop notice to an office staff member at the Club. If no notice is provided, no refunds will be given for any remaining portion of the month that was paid.

I have read, understand, and agree to the Van Transportation Rules and Regulations of the Boys & Girls Club of Moorpark & Simi Valley.

Member Name: _____

Parent Guardian Name: _____

Parent Guardian Signature: _____

Date: _____

For Office Use Only
Processed by _____
Receipt # _____
Membership Paid: Y / N

Notes:

