



2024-2025 School Year – Simi Valley Program Registration

Complete this form to enroll your child (ren) in our afterschool program for the 2024-2025 school year. Current membership must be on file in order to register. All fees must be current, prior to enrollment.

Please check the box for the program that you are registering for: (Pricing subject to change)

Van Transportation Fee: _____ **\$150 per month (SVUSD school pick-up)**

After School Program Fee: _____ **Kindergarten, \$190 per month
Full-Time (3-5 days per week)**

_____ **Kindergarten, \$130 per month
Part-Time (1-2 days per week)**

_____ **Grades 1-8, \$145 per month
Full-Time (3-5 days per week)**

_____ **Grades 1-8, \$75 per month
Part-Time (1-2 days per week)**

*Prices are subject to change

Please complete one form per child:

CHILD'S NAME _____ SCHOOL: _____ Grade 24-25: _____

Parent/Guardian Name: _____ Date: _____

Contact Phone Number: _____ Email: _____

Parent/Guardian Name: _____ Date: _____

Contact Phone Number: _____ Email: _____

Staff use only: Date received _____ Staff Initials _____ Wait list: Yes No



2024-2025 School Year – Simi Valley After School Program Policies

The Boys & Girls Club of Moorpark & Simi Valley currently offers after school programming at the Simi Valley Clubhouse, located at 2850 Lemon Drive. Hours of operation, fees and program information is listed below.

Simi Valley Clubhouse: After School Program: School Dismissal – 6:00 pm
*Drop off hours begin at 2:00 pm, Monday through Friday

Fees & Payments: After school payments are due on the 1st of every month. All program participants must have current membership on file (\$25 per calendar year.) Payments can be made at the Admin Office. Credit card payments by phone are also accepted (805) 527-4437.

Late Fee: A fee of \$1.00 per minute will be assessed after 6:05 pm. Payment is due upon member pick up.

Scholarships: Scholarships are available for qualified participants. Application available upon request.

Van Transportation: If your child is enrolled in Van Transportation, a separate Van Pick-up Form must be completed, in addition to membership.

Questions? Please contact Susan Valenzuela, Office Manager at (805) 527-4437.

The Boys & Girls Club of Moorpark & Simi Valley after school programs are led by trained program professionals. All employees are pre-screened and complete a fingerprint and background check, in addition to extensive training in youth development. All site locations have first aid/cpr/aed certified staff.

The objective of our after school programs is to provide safe and educationally enriching activities for youth during non-school hours. Our activities are designed to enhance the school's core curriculum and help students perform at grade level. The Club strives to broaden the base of support for education in a safe, constructive environment. Students participate in planned, educational based activities as well as structured, outdoor/fitness activities and have "free-choice enrichment activities" throughout the day. Students also participate in Boys & Girls Clubs of America (BGCA) National programs as well as localized, school-based after school enrichment programs and activities.

Attendance

Out of school time programs are essential to boosting student academics and increasing social capital in youth, by providing opportunities to develop friendships with peers and adults, opening doors to new experiences, and increasing social emotional learning. All Club members are encouraged to fully participate in all of the Club's activities, programs and services five days a week! We have special events planned weekly and support your child's academic and social emotional development.

Snacks

A daily healthy snack is provided to all members. You may send additional snacks if your child is on a restricted diet or is allergic to specific foods. The Club does not provide any nut-based snacks. Please indicate on your child's registration form if he/she has any food or non-food allergies.

Physical Fitness and Healthy Habits

Members participate in BGCA's national fitness program, Triple Play as well as a variety of fun, engaging fit activities in our gymnasium and outdoor patio area. Members will also learn about healthy eating and lifestyles, through participating in various clubs such as cooking, gardening and recycling.

Homework (Power Hour)

“Power Hour”, homework assistance occurs every day after school. This is a great time for our members to get a head start on Homework where our Staff are available to assist with assignments and check for accuracy. If you would like your child to complete their homework daily or are in need of extra assistance, please let our front counter staff know and we will be glad to assist!

Enrichment Clubs

Enrichment clubs give our members an opportunity to select a program of their interest. Members can select to participate in a variety of options that rotate every six weeks. Options include Boys & Girls Club of America’s national programs along with a number of locally developed programs such as Leader-in-training (for teens), Junior Leader (for teens), Gardening, Soccer, Basketball, PickleBall, Hip Hop, Glee, Science and members may start their own clubs with approval from staff!

Member Behavior Expectations

The Club follows similar guidelines and behavior policies as the regular school day at each school. Please refer to your child’s school handbook. This includes, but is not limited to dress code, cell phones, safety rules, etc.

In addition to the school guidelines, members are expected to:

1. Respect Others
2. Respect Property

Minor incidents are documented if a student is removed from his/her group. Parents/Guardians will be notified and may result in a member being sent home and potentially suspended.

The Club additionally has a “hands-off” policy, and any incidents including fighting (hitting, kicking etc.) will result in a two-day suspension from the program. Additional zero tolerance incidents include: biting, spitting, racial/homophobic slurs, leaving campus without permission, possessing weapons or drugs. These incidents result in automatic suspension.

After three (3) suspensions of any kind, a student will be expelled from the Boys & Girls Club.

Bully-Free Zone

All Site locations are “bully-free” zones! We work hard to ensure that each Club member has a positive, fun experience and our Staff will listen and respond to any type of bullying. Inappropriate behavior and language is not tolerated and may also result in a suspension or being sent home for the day. Please notify any Staff if you have any incidents or concerns and our Area Director will follow up with you.

Medication

All medication must be stored in a locked location and require an “Authorization to Administer Medication” form completed. Please see the Front Counter Staff.

Toys & Electronics

The Club is not responsible for lost, stolen or damaged toys and electronics. Please leave these at home.

Van Transportation

Our van transportation program provides safe and reliable transportation from all public elementary and middle schools to our Clubhouse in Simi Valley (2850 Lemon Drive). Members must be registered for the van transportation program. Spaces fill quickly and are available on a first-come first-served basis.

PARENT AGREEMENT & UNDERSTANDING

Please initial each statement: ***By signing below, you agree to the after school terms of enrollment.***

I, _____, the parent of _____, understand the policies and procedures of the Boys & Girls Club of Moorpark & Simi Valley in accordance, but not limited to, the following listed below:

Initials:

_____ I understand that I and all contacts on my child's MEMBERSHIP APPLICATION will be required to show proper identification, and/or ensure my photo is current with the Club's database. Members will not be released to any person(s) who do not have written authorization on file.

_____ I understand that when my child is signed up to attend a field trip, my child must leave and return on BGC transportation; and the **parent cannot drop off or pick-up the child at any field trip location.** Any late arrivals on field trip days will forfeit my child's attendance of the field trip and a credit, transfer, or refund will not be awarded. One permission slip must be filled out per child.

_____ I understand that my child may be selected to participate in various local walking field trips and I give my permission for my child to participate in such events. This includes, but is not limited to, walking trips to the park for lunchtime and special events activities.

_____ I understand all payments are to be paid **prior** to the week of my BGC Club Member's attendance and that all field trip and club sign ups must be submitted with payment, if applicable, at a minimum of **two business** days prior to the field trip or interest club (i.e. dance, glee, etc.) date. If payment(s) is/are not received prior to attendance, members cannot participate in program activities.

_____ I understand that any request for a credit or refund request must be received 5 business days in advance, by the Admin Office. Refunds or credits due to sick days are not available.

_____ Split households: Full payment must be made at time of registration. No partial payments accepted on any fees applied. This includes weekly payments.

_____ I understand that all payments, including but not limited to field trips and club sign-ups are non-refundable, non-transferable, and not credited. A fee of \$25.00 will be charged for any returned checks and future payments will not be allowed to be in check form.

_____ Pick-up after 6:05 pm will accumulate a \$1.00/per minute late fee which must be paid on the day this charge has incurred.

_____ I understand the BGC Parent Handbook is available to me, and that it is my responsibility to read this Parent Handbook, become familiar with its contents, and abide by the program requirements and parent responsibilities outlined in it.

By signing this document, I give permission to the Boys & Girls Club of Moorpark & Simi Valley to access my child's school files including but not limited to test scores, school attendance and special needs. A current Membership Application must be on file for students to participate in this program. All memberships expire on December 31, 2025.

I acknowledge that I have read & agreed to the above policies.

Parent's Name (print): _____

Date: _____

Parent's Signature: _____

For Office Use Only

Processed by _____

Receipt # _____

Membership Paid: Y / N

Notes:

