



**BOYS & GIRLS CLUB**  
OF MOORPARK

**2019-2020 School Year**  
**Main Site Afterschool Program Registration**  
**Grades 1<sup>st</sup>-5<sup>th</sup>**

Please complete this form and sign below to **request** for your child(en) to be admitted into our Afterschool Program for the 2019-2020 school year. ***Participants must agree to all program requirements, a current Boys & Girls Club of Moorpark membership application must be on file, and all program fees must be current before your child will be considered for the program.*** Please read the policies for the program for the 2019-2020 school year attached to this page before completing this form.

**FEES:**

**August 2019:** \$35 per child (no transportation)

\$50 per child (with transportation)

**September 2019-May 2020:** \$99 per month per child (no transportation)

\$140 per month per child (with transportation)

**June 2020:** \$35 per child (no transportation)

\$50 per child (with transportation)

No fees are due at this time. We have scholarships available to those that qualify. ***PLEASE contact the office if feel you will need ANY assistance.***

**Enrollment space is limited. Enrollment in the program is not guaranteed. Previous enrollment (and attendance), academic need and family need will all be considered along with date the application is turned in. Families will be notified by EMAIL of their student's official enrollment. Email will be sent by June 30<sup>th</sup>**

CHILD'S NAME \_\_\_\_\_ Grade in Aug 2019 \_\_\_\_\_

CHILD'S NAME \_\_\_\_\_ Grade in Aug 2019 \_\_\_\_\_

CHILD'S NAME \_\_\_\_\_ Grade in Aug 2019 \_\_\_\_\_

SCHOOL: \_\_\_\_\_

**Please initial each question on page 2 & 3.** →

***By signing below, you agree to the terms of enrollment for the program.***

By signing this document, I give permission to the Boys & Girls Club of Moorpark to access my child's school files including but not limited to test scores, school attendance and special needs. A current Membership Application must be on file for students to participate in this program. All memberships expire on December 31<sup>st</sup>. All payments must be up to date for students to participate in the program.

PARENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

Would you like to receive BGC of Moorpark informational emails? YES NO

Staff use only: Date & Time received \_\_\_\_\_ Staff Initials \_\_\_\_\_ Wait list: \_\_\_\_\_



## **Main Site Afterschool Program Policies & Frequently Asked Questions**

*Parent/Guardian, please initial each question acknowledging you have read and understand the Main Site policies.*

### **What does the Boys & Girls Club of Moorpark (BGC of Moorpark) Main Site do?**

The Boys & Girls Club of Moorpark currently offers an Afterschool Program at the Main Site, 200 Casey Road. The program is open to all students in grades 1-5. The program is staffed by trained program professionals. The objective of our program is to provide safe and educationally enriching activities for youth during non-school hours. Our activities are designed to enhance the school's core curriculum and help students perform at grade level. We work together to broaden the base of support for education in a safe, constructive environment. Students participate in planned, educational based activities as well as structured, outdoor/fitness activities and only have "free-choice activities" at the end of the day during check-out time. Students also participate in Boys & Girls Club National programs. \_\_\_\_\_ (parent/guardian initial)

### **What are the days & hours of operation for the BGC of Moorpark Main Site?**

The BGC of Moorpark Main Site is open to Club Members on school days, Monday through Friday from afterschool to 7:00pm. \_\_\_\_\_ (parent/guardian initial)

### **What is the program fee?**

Fees are collected on a monthly basis. Fees are due on the 1<sup>st</sup> of each month. Any fees collected after the 5<sup>th</sup> of the month are considered LATE and could result in your child being removed from the program.

August 2019: \$35 per child (no transportation)

\$50 per child (with transportation)

September 2019-May 2020: \$99 per month per child (no transportation)

\$140 per month per child (with transportation)

June 2020: \$35 per child (no transportation)

\$50 per child (with transportation)

We have scholarships available to those that qualify. PLEASE contact the office if feel you need ANY assistance.

\_\_\_\_\_ (parent/guardian initial)

### **Where do I make my payments?**

Payments can be made at the Administrative Office (4263 Tierra Rejada Rd. Moorpark 93021) Monday-Friday between 9:00AM and 5:30PM OR at the Main Site when you pick-up your child from the Club.

\_\_\_\_\_ (parent/guardian initial)

### **Does my child have to be a Boys & Girls Club of Moorpark Member before he/she can sign-up for any programs?**

Yes! Each child must become a BGC of Moorpark Member before being able to sign-up for any BGC of Moorpark programs. The fee is \$25 per child. Each child is also required to have a current membership application on file. Memberships are valid for one calendar year. ALL memberships must be renewed after the first of each year (all memberships expire December 31st). \_\_\_\_\_ (parent/guardian initial)

### **When can I pick-up my child?**

Pick-up from our program begins at 5:00pm and goes until closing at 7:00pm. If you pick your child up before 5:00pm, we cannot guarantee your child has had time to work on their homework. Most Club Members are picked-up between 5:30pm-6:30pm. Please do not pick up your child before 5:00pm unless they have a previously scheduled appointment or activity (i.e. doctor's appointment, soccer practice, dance, tutor, etc.)

\_\_\_\_\_ (parent/guardian initial)

### **How many days per week does my child have to attend the BGC of Moorpark Main Site?**

Each Club Member MUST attend at least three days per week. We greatly encourage participation a full five days a week. If attendance becomes less than 3 days per week consistently, your child may be removed from the program. \_\_\_\_\_ (parent/guardian initial)

### **Is homework time (Power Hour) mandatory?**

Yes, working on homework is mandatory. Our Staff are available to assist with assignments and check for accuracy. All groups will have at least 45-60 minutes for homework at some point in the afternoon. Homework

should be completed during designated homework time. Students work on homework during one of the first few rotations. Students have a break when they arrive at the Club afterschool and participate in open gym time before beginning homework. If your child is picked up before 5:00pm, he/she may miss homework time. Please be sure you are assisting your child in making sure they bring their homework with them each day to BGC of Moorpark so that they can take advantage of our homework time. \_\_\_\_\_ (parent/guardian initial)

**My child goes to Walnut Canyon. How will my child get to the BGC of Moorpark Main Site afterschool?**

Each day two BGC of Moorpark Main Site staff will meet Walnut Canyon Club Members afterschool in front of campus by the flag pole. Club Members will check-in with the staff. Once all Walnut Canyon Club Members are accounted for, the group will walk next door to the BGC of Moorpark Main Site. \_\_\_\_\_ (parent/guardian initial)

**My child goes to Mountain Meadows or Flory. How will my child get to the BGC of Moorpark Main Site afterschool?**

You will need to sign your child up for our Transportation Program. Each day afterschool our BGC of Moorpark van driver will pick up your child from school and drive them to the BGC of Moorpark Main Site. There is a separate registration form for the Transportation Program, so please be sure to fill that out and turn it in with the attached Afterschool Program paperwork. There is limited space on the van, and acceptance is not guaranteed.

\_\_\_\_\_ (parent/guardian initial)

**My child goes to Peach Hill. How will my child get to the BGC of Moorpark Main Site afterschool?**

You will need to sign your child up for our Transportation Program. Each day afterschool your child will check-in at the front of the school with a BGC of Moorpark Staff. Once all Club Members are accounted for, the group and our staff will walk just around the corner to Peach Hill Park where they will wait for the van to pick them up and drive them to the Main Site. There is a separate registration form for the Transportation Program, so please be sure to fill that out and turn it in with the attached Afterschool Program paperwork. There is limited space on the van, and acceptance is not guaranteed. \_\_\_\_\_ (parent/guardian initial)

**Should I send a snack with my child to have at the Club?**

A snack is provided each day by the BGC of Moorpark Main Site. Students are encouraged to bring extra snacks if still hungry or on a special diet. \_\_\_\_\_ (parent/guardian initial)

**Can my child bring toys or electronics from home?**

NO! Please leave ALL toys and electronics at home. The only exception may be on some Fridays, but the Site Coordinator will give permission ahead of time. \_\_\_\_\_ (parent/guardian initial)

**My child takes medication during the day. Who should I give it to?**

All medications should be given to the Site Coordinator with a doctor's note that must include the following: The child's name, medication name, dosage amount, times the medication should be administered, doctor's name and phone number. \_\_\_\_\_ (parent/guardian initial)

**What is the BGC of Moorpark Main Site's behavior policy?**

Students are expected to follow the same behavior policy upheld during the regular school day. Inappropriate and harmful behavior/language will not be tolerated. \_\_\_\_\_ (parent/guardian initial)

**If I turn in this enrollment form, will my child be guaranteed a spot in the program?**

No, enrollment in the program is not guaranteed. Previous enrollment (and attendance), academic need and family need will all be considered along with the date the application is turned in. *Families will be notified by June 30th of their student's official enrollment.* \_\_\_\_\_ (parent/guardian initial)

**What is the late pick-up policy?**

Club members picked-up after 7:00pm are considered LATE, and will be charged a LATE FEE of \$1 per minute after 7pm per child. For example, if you pick up your child at 7:05pm, you will be charged a \$5 late fee. *If the Club has not heard from the parents by 7:30pm, members will be picked up by the Moorpark Police Department for their safety.* \_\_\_\_\_ (parent/guardian initial)

**What if my child gets picked-up early from school or is out sick and will not be attending the BGC of Moorpark Main Site for the day?**

Please contact our office so our staff know not to pick up your child. Please call 805-222-5096 or 805-529-1140. \_\_\_\_\_ (parent/guardian initial)

**For more information about this program, please contact our Site Coordinator at  
805 222-5096 or email [dduarte@bgcmoorpark.org](mailto:dduarte@bgcmoorpark.org)**